

TO: All Shift Leaders / Manpower Coordinators  
 FROM: Fred Reyna  
 DATE: 11/2/2021  
 SUBJECT Transfers

Note: All affected Group Leaders must ensure that transferred employees receive proper safety training. This training must include, but is not limited to, hazard communications / safe job practices, lock out, confined space entry, fork truck driver, man lifts, benzene and formaldehyde as appropriate for the Department they are entering. In addition, medical surveillance is required for employees who are transferring to operations with the following criteria:

- HAZMAT team members
- Fork Truck / Crane Operators

Hearing protection is required. The noise level is above 85 decibels and the operator must receive an audiogram within 6 months of the assignment.

Training records must be maintained as previously established. If there are any questions, contact the Safety Department. Employees transferring to a different department must review the clothing and PPE requirements prior to transferring to the new department. Compliance with the new departmental standards is expected on the first day of transfer. Group Leaders of employees obtaining transfers must provide the Employee Relations Department with secondary transfer information consisting of the operation, column #, line address and team #.

**\*\*Contingent upon successful completion of Team Leader Selection Process**

#	PRIMARY OPENING	FILLED BY	FROM TO	Operation	Shift Pref
9552	Retirement S. Huber	T. Adams 6/24/1999	1134-1 1133-2	Team Leader	Y-1
9553	Per Diem J. Palm	B. Zachary 4/4/2016	1134-2 1740-1	Replacement Operator	N
9554	S/L>365 Days	C. Jones 11/4/2019	3817-2 1770-2	Badger Utility Operator	N
9555	Skilled Trades R. Shook	E. Schenkel 7/30/2012	1751-2 1751-2	Washer Bottle & Striker Secure	N
9556	Skilled Trades T. Smith	P. Castille 10/6/2020	3817-3 1751-2	Plenum Shield	N
9557	Disqualified	N. O'Neal 10/7/2019	2710-3 1710-3	Right Front Doors Off	Y-1
9558	New Operation	M. Vanover 3/14/2016	2710-1 2535-1	ECM Install	N
9559	New Operation	C. Sparks 3/22/2021	175? 2535-2	ECM Install	N
9560	New Operation	C. Klopfenstein 10/7/2019	2540-3 2535-3	ECM Install	N
9561	Disqualified	M. Bartlett 6/12/1995	5010-3 5010-3	Team Leader	N
9562	Retirement G. Sanfratello	K. Smith 9/6/1994	5061-1 71TA-1	Team Leader	N
9563	Retirement L. Bateman	D. Bair 5/8/1995	7123-1 71DA-1	Utility	N

FROM: Fred Reyna  
 DATE: 11/22/2021  
 SUBJECT: Transfers

Note: All affected Group Leaders must ensure that transferred employees receive proper safety training. This training must include, but is not limited to, hazard communications / safe job practices, lock out, confined space entry, forklift truck driver, man lifts, benzene and formaldehyde as appropriate for the Department they are entering. In addition, medical surveillance is required for employees who are transferring to operations with the following criteria:  
 -H2MAT team members  
 -Fork Truck / Crane Operators

+++Hearing protection is required. The noise level is above 85 decibels and the operator must receive an audiogram within 6 months of the assignment. Training records must be maintained as previously established. If there are any questions, contact the Safety Department. Employees transferring to a different department must review the clothing and PPE requirements prior to transferring to the new department. Compliance with the new departmental standards is expected on the first day of transfer. The following Secondary, tertiary, and one time transfers were completed on November 2, 2021:  
 \*\* Contingent upon successful completion of Team Leader Selection Process

#	Primary Opening	Filled By	From To	1st Operation	Shift Pref	#	Second Opening	From To	1st Operation	Shift Pref	#	Third Opening	From To	1st Operation	Shift Pref
9523	Transferred K. VanMatre	D. South 1/17/1985	1523-1 1125-1	Team Leader	N	9564	K. Hale 3/22/1999	1773-1 1523-1	Team Leader	N					
9488	Terminated	M. Calhoun 7/26/1999	1732-1 1730-1	Rear Carpet	N	9565	K. West 3/11/2013	3817-1 1732-1	IP & Stray Bolt	N					
9499	New Operation	A. Tackett 6/7/1999	1791-1 1794-1	Cluster Trim Sub Assembly	N	9566	J. Wright 2/10/2014	2524-3 1791-1	Column Install	N					
9525	Transferred C. Aulbaugh	J. Holle 10/7/2019	1710-2 1780-2	Check Link Removal/Manifest	N	9567	R. Weaver 10/7/2019	1791-2 1710-2	Front Doors Off R	N					
9508		D. Baker 11/23/2015	1787-3 1721-3	RH Duct & Airbag Secure	N	9568	H. Hunter 10/7/2019	1793-3 1787-3	RH Rear Door Weatherstrip	N					
9524	Retired N. Birchler	K. Gordon 5/3/1999	2723-1 1212-1	Hood Fit RH	N	9569	A. Coursen 4/1/2013	2723-2 2723-1	AC Fill Off	N					
9511	New Operation	M. Monroe 7/25/2016	2553-3 2552-3	Diesel Pitch #1	N	9570	F. Barron 10/24/2016	27DC-3 2553-3	Replacement Operator	N					
						9470	G. Simkins 10/8/2012	1770-1 1774-1	Harness & Latch Install	N	9571	No Eligible Applicant	1770-1	Badger Utility Operator	
						9529	D. Cason 3/18/2013	1793-2 1782-2	LH Chassis Latch Secure	Y-3	9572	M. Sosnowski 6/30/2008	1145-3 1793-2	Team Leader	Y-3
						9532	K. Jeffrey 3/19/2012	1795-3 1790-3	Replacement Operator	N	9573	T. Frazier 3/29/2021	1720-3 1795-3	Replacement Operator	N
						9533	N. Nelson 1/2/2001	2725-1 2551-1	Team Leader	N	9574	R. Dobbbs 10/24/2016	2732-2 2725-1	Team Leader	Y-2
						9550	M. Turner 11/26/2012	2542-2 2543-1	Starter Install	N	9575	P. Velarde, Sr. 10/8/2012	2551-1 2542-2	Team Leader	Y-3
						9291	S. Nguyen 3/18/2013	2510-3 2534-2	Team Leader	Y-3	9576	No Applicant	2510-3	Replacement Operator	

# 2021 SKILLED TRADES TRANSFER

November 2, 2021

Primary Posting #	Primary	Filled By	From To	Reduce From	Secondary Posting #	Filled By	From To	Status
2021-EL-10	Y	R. Carroll 4/3/2000	4421-2 4630-2					