

TO: All Shift Leaders / Manpower Coordinators
 FROM: Fred Reyna
 DATE: 8/13/2024
 SUBJECT: Transfers

Note: All affected Group Leaders must ensure that transferred employees receive proper safety training. This training must include, but is not limited to, hazard communications / safe job practices, lock out, confined space entry, fork truck driver, man lifts, benzene and formaldehyde as appropriate for the Department they are entering. In addition, medical surveillance is required for employees who are transferring to operations with the following criteria:

- HAZMAT team members
- Fork Truck / Crane Operators

Hearing protection is required. The noise level is above 85 decibels and the operator must receive an audiogram within 6 months of the assignment.

Training records must be maintained as previously established. If there are any questions, contact the Safety Department. Employees transferring to a different department must review the clothing and PPE requirements prior to transferring to the new department. Compliance with the new departmental standards is expected on the first day of transfer. Group Leaders of employees obtaining transfers must provide the Employee Relations Department with secondary transfer information consisting of the operation, column #, line address and team #.

****Contingent upon successful completion of Team Leader Selection Process**

#	PRIMARY OPENING	FILLED BY	FROM TO	Operation	Shift Pref
1624 Primary	Terminated	Joseph Kempf 8/21/2023	17GC-3 2512-2	RH Leaf Spring Install	N
1625 Primary	Transfer Teresa James	No Applicant	2510-2	RR Shock Install & Fuel Can Seq	
1626 Primary	Per Diem Sidney Holston	No Applicant	2511-2	Hub Install	
1627 Primary	SL>185	Gwendalynn Winston 5/29/1995	71DC-3 71CB-2	RH Care	N

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Employees transferring to a different department must review the clothing and PPE requirements prior to transferring to the new department. Compliance with the new departmental standards is expected on the first day of transfer.

The following Secondary,tertiary, and One time transfers were completed on August 13, 2024:

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#	Previous Opening	Filled By	From To	1st Operation	Shift Pref	#	Current Opening	From To	1st Operation	Shift Pref
1577 Primary	Disqualified	Frank Bromley 9/22/2008	11AB-2 1135-1	Replacement Operator	N	1628 Secondary	Marcus T. Morales 9/30/2013	11DB-2 1151-2	Replacement Operator (Weld Check)	Y-1
1579 Primary	Transfer Sean James	Rochelle Chambers 6/16/2008	11UB-2 1773-2	Team Leader	N	1629 Secondary	No Applicant	1113-2	FRT FLR Panel REINF	
1583 Primary	Terminated	No Eligible Applicant	2720-3	Replacement Operator		1630 Secondary	Nicholas M. Silver 4/22/2013	1068-1 2720-3	Replacement Operator	Y-1
1543 Primary	Transfer S. Graziani	Michael J. Cacioppo 9/3/1999	50BA-1 71VA-1	RH Chassis VS	N	1631 Secondary	John B. Bloom 3/1/1999	3850-1 5052-1	Replacement Operator	N
1487 Primary	???	No Eligible Applicant	5053-2	Replacement Operator		1632 Secondary	No Applicant	5053-2	Replacement Operator	
1584 Primary	Disqualified	Suan Martin 4/19/1995	50BC-3 5052-3	Attendant 2	N	1633 Secondary	Donald E. Apple 9/20/1999	50BC-3 5052-3	Team Leader	N
1588 Secondary	1588 Secondary	Angela Sanderson 10/8/2012	11UC-3 1125-3	Replacement Operator	N	1634 Third	Ty A. Bauer 2/10/2014	17GA-1 1113-3	Replacement Operator	N
1587 Secondary	1587 Secondary	No Eligible Applicant	1131-3	Replacement Operator		1635 Third	Jacob D. Barker 2/8/2016	50SA-1 1131-3	Replacement Operator	N
1586 Secondary	1586 Secondary	No Applicant	11UC-3 1143-3	Badger Major (STA 010/030/080/150/160)		1636 Third	Jayson A. Spaulding 2/10/2014	3811-3 1143-3	Badger Major (STA 010/030/080/150/160)	N
1507 Secondary	1507 Secondary	No Applicant	5040-2	SE01		1637 Third	KaBriah Arnett 5/16/2022	27DB-2 5040-2	SE04	N
1596 Secondary	1596 Secondary	No Eligible Applicant	5050-2	SL03		1638 Third	No Applicant	5050-2	SL03	
1594 Secondary	1594 Secondary	Brian Stevens 1/3/1995	50HC-3 3640-2	Squeak & Rattle	N	1639 Third	Pulled due to department didn't curly shuffle	5050-3	SLR5 (rf ip Kit Cell)	
1597 Secondary	1597 Secondary	Heather Rittenhouse 6/5/1995	71DA-1 71CA-1	Replacement Operator	N	1640 Third	Andrea M. Hill 5/17/1999	71DA-1 71DA-1	Team Leader	N
1599 Third	1599 Third	No Applicant	1142-2	Structural D-Ring RH		1641 Fourth	No Applicant	1142-2	Structural D-Ring	
1600 Third	1600 Third	No Eligible Applicant	1134-2	Grill Support S/A & Baffle #2		1642 Fourth	Walter V. Isaac 1/14/2013	11ZC-3 1134-2	Grill Support S/A & Baffle #2	N

1605 Third	1605 Third	Jason Stearns 2/15/2016	11MB-2 5010-3	BNT8	N	1643 Fourth	No Applicant	1144-2	Trunnion Install/Hang Minor TGATE RH	
1603 Third	1603 Third	Mason Gage 9/15/2015	50NC-3 5050-2	SLR0	N	1644 Fourth	Edwin Wright 4/11/2022	50HB-2 5020-3	NLD3 (Body Harness Seq)	N
1606 Third	1606 Third	Olivia Morgan 1/7/2002	71MB-2 71MA-1	Team Leader	N	1645 Fourth	Lawrence McDowell, Jr. 1/7/2002	71MC-3 71MB-2	Team Leader	N
1607 Fourth	1607 Fourth	No Applicant	1114-2	Frnt Comp Rail RH #1		1646 Fifth	No Applicant	1114-2	FRT COMP RAIL RH #1	
1609 Fourth	1609 Fourth	Anthony Vannette 10/24/2016	11ZB-2 1133-3	Fender Install LH	N	1647 Fifth	No Applicant	1133-2	Fender Lower Secure LH	
1614 Fourth	1614 Fourth	Bryan Hacker 9/25/2006	11BC-3 71SC-3	Replacement Operator	N	1648 Fifth	Elizabeth M. Valencia 9/22/2008	11UC-3 1122-3	P/U Box Wheel House Inner RH	N
1610 Fourth	1610 Fourth	No Eligible Applicant	1511-1	Left Side Badger		1649 Fifth	Brittani Mullinix 8/21/2023	3817-2 1511-1	Left Side Badger	Y-3
1612 Fourth	1612 Fourth	Alexis Castillo 5/13/2013	50SB-2 5014-2	Team Leader	N	1650 Fifth	Ian M. Beaty 11/23/2015	3850-1 5041-2	SER4	N
1611 Fourth	1611 Fourth	Jesse Puentes 2/1/2016	50HA-1 5030-2	NLC6	Y-3	1651 Fifth	No Applicant	5052-2	Replacement Operator	
1619 Fifth	1619 Fifth	Keven Wells 10/8/2012	11UC-3 5014-3	BNE2	N	1652 Sixth	Brittany Brooks 12/13/2021	25AA-1 1113-3	Floor Spider	N
1618 Fifth	1618 Fifth	No Applicant	5040-2	Replacement Operator		1653 Sixth	No Applicant	5040-2	Replacement Operator	
1621 Sixth	1621 Sixth	No Applicant	1141-2	Structural D-Ring LH		1654 Seventh	No Applicant	1141-2	Structural D-Ring LH	
1622 Sixth	1622 Sixth	No Eligible Applicant	1144-2	STD/Major TGATE Assist		1655 Seventh	No Applicant	1144-2	STD/Major TGATE Assit	
1591 Secondary	1591 Secondary	No Applicant	3815-2	Leave of Absence Operator		1656 One-Time	No Eligible Applicant	3815-2	Leave of Absence Operator	
1560 Third	1560 Third	Tyera Little Charley 5/23/2022	3850-2 5040-2	SE01	N	1657 One-Time	No Eligible Applicant	3850-2	Leave of Absence Operator	
1617 Fifth	1617 Fifth	No Applicant	3850-2	Leave of Absence Operator		1658 One-Time	No Eligible Applicant	3850-2	Leave Absence Operator	
1528 Third	1528 Third	No Applicant	3850-2	Leave of Absence Operator		1659 One-Time	No Eligible Applicant	3850-2	Leave of Absence Operator	
1590 Secondary	1590 Secondary	Paul Briner 4/20/2020	27BB-2 3815-3	Leave of Absence Operator	N	1660 One-Time	Justin T. Ice 11/26/2012	27BB-2 2732-2	Team Leader	N
1593 Secondary	1593 Secondary	Joshua Fagin 11/2/2015	25BB-2 2512-2	Team Leader	N	1661 One-Time	Pulled due to wrong job posted	2511-2	Team Leader	