

TO: All Shift Leaders / Manpower Coordinators
 FROM: Fred Reyna
 DATE: 2/15/2022
 SUBJECT: Transfers

Note: All affected Group Leaders must ensure that transferred employees receive proper safety training. This training must include, but is not limited to, hazard communications / safe job practices, lock out, confined space entry, fork truck driver, man lifts, benzene and formaldehyde as appropriate for the Department they are entering. In addition, medical surveillance is required for employees who are transferring to operations with the following criteria:
 -HAZMAT team members
 -Fork Truck / Crane Operators
 Hearing protection is required. The noise level is above 85 decibels and the operator must receive an audiogram within 6 months of the assignment.
 Training records must be maintained as previously established. If there are any questions, contact the Safety Department. Employees transferring to a different department must review the clothing and PPE requirements prior to transferring to the new department. Compliance with the new departmental standards is expected on the first day of transfer.
 Group Leaders of employees obtaining transfers must provide the Employee Relations Department with secondary transfer information consisting of the operation, column #, line address and team #.

****Contingent upon successful completion of Team Leader Selection Process**

#	PRIMARY OPENING	FILLED BY	FROM TO	Operation	Shift Pref
9717	Transfer S. Roberson	M. Weaver 4/3/1995	2732-1 1142-1	RH Body Side Reinforcement Bracket	N
9718	Transfer L. Rivers	A. Showalter 11/2/1998	1135-1 1133-1	Fender Secure/Fit	N
9719	Transfer T. Pottenger	L. Wright 6/12/1995	1111-1 1145-1	Surface Highlight LH	N
9720	Termination	K. Green 7/15/2013	3817-3 1133-2	Fender Lower Secure	N
9723	Transfer L. Sheldon	M. Riddick 9/30/2013	1790-1 1131-3	LH Check Link	N
9724	SL>365	L. Miller 10/15/2007	5040-3 1511-3	LH Rebrush	N
9725	62 Rights R. Sparks	J. McCartney 5/14/2012	1795-2 1795-2	Applique	N
9726	62 Rights J. Williams	No Eligible Applicant	1796-2	Switchpod	
9727	Transfer P. Spears	No Applicant	1730-3	Battery Tray Install	
9729	SL>365	J. Rice 9/30/2013	1761-3 1770-3	RH Tailgate Install	N
9730	Transfer Q. Valentine	M. Ball 10/15/2007	2710-1 2740-1	Fascia Install Assist	N
9731	Transfer K. Duncan	No Eligible Applicant	2731-1	LT Side Wiper Install/Hood Strut	
9732	Disqualified	No Eligible Applicant	2722-1	APD Test On	
9733	Transfer D. Seals	No Eligible Applicant	2535-2	Fuel Tank Connections	
9734	Transfer J. Marcus	D. Perry 10/7/2019	2512-2 2512-2	Coil Over Shock Load	N
9735	Transfer D. Raita	H. Mosser 10/24/2016	2541-2 2550-3	Block Heater Install	N
9736	Transfer A. Whitlock	K. Johnson 11/23/2015	2731-3 2731-3	UBEC Install	N
9737	SL>365	M. Dikun 12/14/1995	5040-1 5040-1	SER5 (RF Driver LH Door Panel)	N
9738	Retirement F. Harrison	J. McKee 6/16/2008	5011-2 5014-2	BNBS	N
9739	Transfer B. Pinkerton	C. Perkins 5/31/1995	5051-3 5053-3	SLR1 (RF IP Harness)	N

2022 SKILLED TRADES TRANSFER

February 15, 2022

Primary Posting #	Primary	Filled By	From To	Reduce From	Secondary Posting #	Filled By	From To
2022-EL-02	Y	V. Wise 1/23/2017	4411-2 4510-2				
2022-EL-03	Y	No Applicant	4411-2				