

TO: All Shift Leaders / Manpower Coordinators
 FROM: Fred Reyna
 DATE: 3/15/2022
 SUBJECT: Transfers

Note: All affected Group Leaders must ensure that transferred employees receive proper safety training. This training must include, but is not limited to, hazard communications / safe job practices, lock out, confined space entry, fork truck driver, man lifts, benzene and formaldehyde as appropriate for the Department they are entering. In addition, medical surveillance is required for employees who are transferring to operations with the following criteria:

- HAZMAT team members
- Fork Truck / Crane Operators

Hearing protection is required. The noise level is above 85 decibels and the operator must receive an audiogram within 6 months of the assignment.

Training records must be maintained as previously established. If there are any questions, contact the Safety Department. Employees transferring to a different department must review the clothing and PPE requirements prior to transferring to the new department. Compliance with the new departmental standards is expected on the first day of transfer. Group Leaders of employees obtaining transfers must provide the Employee Relations Department with secondary transfer information consisting of the operation, column #, line address and team #.

****Contingent upon successful completion of Team Leader Selection Process**

#	PRIMARY OPENING	FILLED BY	FROM TO	Operation	Shift Pref
9892	Retirement M. Batzka	M. Couch 10/15/2018	25?B-2 1111-2	Tag Operator	N
9893	Per Diem D. Englehardt	G. Blankenship 10/7/2019	1514-3 1511-2	Replacement Operator	N
9894	Transfer J. Belton	D. Bertsch 10/8/2012	1722-2 1722-3	Brake Pedal Install	N
9895	Per Diem W. Dillard	A. Kidd 11/26/2012	1783-3 1784-3	Front/Rear Window Weatherstrip LH	N
9897	Sick Leave>365 Days	S. Lee 10/8/2012	5065-2 5065-1	NE04 (RF Sequence Running Board/Head Lamps)	N
9898	Sick Leave> 365 Days	C. Long 8/19/1999	1112-3 71DB-2	DVT	N

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The following Secondary, tertiary, and One time transfers were completed on March 15, 2022:

** Contingent upon successful completion of Team Leader Selection Process

#	Primary Opening	Filled By	From To	1st Operation	Shift # Pref	Second Opening	From To	1st Operation	Shift # Pref	Third Opening	From To	1st Operation	Shift Pref
9856	Quit	S. Crow	1113-1 8/2/1999	Elpo Sand Hood And Box Right	N 9899	C. Jennings 1/28/2013	1530-3 1113-1	Tag Operator	N				
9855	Quit	L. Terrell	1111-2 4/4/2016	Replacement Operator	N 9900	A. Wright 10/8/2012	1210-2 1111-2	Replacement Operator	N				
9825	New Job	C. Krider	1135-3 10/8/2012	SL11 (Seq Closeouts, Knee Bolster & C Pillars)	N 9901	T. Rayl 10/6/2020	3850-3 1135-3	Hood Assist M	N				
9860	New Job	R. Stephen	1530-2 10/20/1990	General Repair	N 9902	S. Pearce-Rhodes 11/26/2012	5051-2 1530-2	241 Left Side	N				
9818	New Operation	No Applicant	1751-2	RH Upper B-Pillar Install	9903	No Applicant	1751-2	RH Upper B Pillar Install					
9858		S. Dalton	1774-3 2/24/1997	Team Leader	N 9904	K. Burrow 10/7/2019	3825-3 1774-3	Tag Operator	N				
9864	New Job	R. Sipe	2723-1 12/13/1994	Utility #2	N 9905	H. Tello 4/21/1997	5010-1 2723-1	Team Leader	N				
9826	New Job	M. Haston	5030-1 8/30/1999	NER4 (RF Fascia's)	N 9906	T. Jester 10/8/2012	3850-1 5030-1	Replacement Operator	N				
9863	Repost No Applicant	Ray Gipson	5053-3 10/8/2012	SL08	Y-1 9907	No Eligible Applicant	5053-3	SL08 (Seq IP Harness)					
9865	New Job	A. Clark (PM)	50HA-1 4/28/1997	Utility #2	N 9908	M. Forrer 3/24/2008	2722-2 71DB-2	End Of Line Driver	N				
9866	New Job	J. Reeder	7121-3 1/10/1995	Utility #2	N 9909	R. Towns 4/25/1995	1123-1 71DC-3	Team Leader	Y-1				
					9827	T. Tassler 7/23/2001	1142-3 1111-1	Tag Operator	N 9910	J. Osborne 10/7/2019	3850-3 1142-3	Replacement Operator	N
					9845	P. Marco 9/10/2001	5050-2 5050-2	Team Leader	N 9911	J. Scobey 12/13/2021	Conversion 5050-2	Replacement Operator	N
					9880	H. Vincent 6/9/2008	5051-3 71SB-2	SVT	N 9912	S. Smith 12/21/2020	3811-2 5053-3	Tug Route #4	N
									9913	J. Thomas TOT 1/30/1995	1111-1 2741-1	End of Line Repair	N
									9914	J. Bush TOT 6/21/2000	1512-2 2741-2	End of Line Repair	N
									9915	R. Swada TOT 5/8/1995	2523-3 2741-3	End of Line Repair	N