

TO: All Shift Leaders / Manpower Coordinators  
 FROM: Fred Reyna  
 DATE: 6/14/2022  
 SUBJECT: Transfers

Note: All affected Group Leaders must ensure that transferred employees receive proper safety training. This training must include, but is not limited to, hazard communications / safe job practices, lock out, confined space entry, fork truck driver, man lifts, benzene and formaldehyde as appropriate for the Department they are entering. In addition, medical surveillance is required for employees who are transferring to operations with the following criteria:  
 -HAZMAT team members  
 -Fork Truck / Crane Operators  
 Hearing protection is required. The noise level is above 85 decibels and the operator must receive an audiogram within 6 months of the assignment.  
 Training records must be maintained as previously established. If there are any questions, contact the Safety Department.  
 Employees transferring to a different department must review the clothing and PPE requirements prior to transferring to the new department. Compliance with the new departmental standards is expected on the first day of transfer.  
 Group Leaders of employees obtaining transfers must provide the Employee Relations Department with secondary transfer information consisting of the operation, column #, line address and team #.

**\*\*Contingent upon successful completion of Team Leader Selection Process**

#	PRIMARY OPENING	FILLED BY	FROM TO	Operation	Shift Pref
0279	Quit	No Applicant	1711-2	Body Harness/Front W/X Install	
0280	Posting # 0266 No Applicant	A. Bradshaw 4/4/2016	5041-2 5040-1	SE03 (Seq)	N
0281	Posting # 0273 No Applicant	B. Perrington 10/7/2019	2543-2 5065-2	NE01	N
0282	Posting # 0274 No Applicant	No Eligible Applicant	3850-2	Leave of Absence Operator	
0283	Posting # 0277 No Applicant	No Eligible Applicant	3850-3	Leave of Absence Operator	
0284	Posting # 0275 No applicant	A. Hernandez 7/1/2018	1752-2 5020-3	Replacement Operator	N
0285	Posting # 0276 No applicant	T. Ahart 7/7/2008	Transfer 5050-3	H Dock Unloader 4	N

FROM: Fred Revna  
 DATE: 6/14/2022  
 SUBJECT: Transfers  
 Note: All affected Group Leaders must ensure that transferred employees receive proper safety training. This training must include, but is not limited to, hazard communications / safe job practices, lock out, confined space entry, forklift truck driver, man lifts, benzene and formaldehyde as appropriate for the Department they are entering. In addition, medical surveillance is required for employees who are transferring to operations with the following criteria:

-Fork Truck / Crane Operators  
 +++Hearing protection is required. The noise level is above 85 decibels and the operator must receive an audiogram within 6 months of the assignment. Training records must be maintained as previously established. If there are any questions, contact the Safety Department.  
 Employees transferring to a different department must review the clothing and PPE requirements prior to transferring to the new department. Compliance with the new departmental standards is expected on the first day of work.  
 The following Secondary, tertiary, and One time transfers were completed on June 14, 2022:  
 \*\*Contingent upon successful completion of Team Leader Selection Process

#	Primary Opening	Filled By	From To	1st Operation	Shift Pref	#	Second Opening	From To	1st Operation	Shift Pref	#	Third Opening	From To	1st Operation	Shift Pref	
?						0286	J. Ellis 2/10/2014	1781-2 1789-1	Front Panel Install & Secure	N						
0254	SL>365 Days	No Applicant	1796-2	Cluster Trimplate		0287	R. Olson 3/11/2013	1791-3 1796-2	Cluster Trimplate	N						
0256	Retirement	J. Eminger 5/15/1995	5065-1	NER8 (RF)	N	0288	C. Arnold 7/10/1995	5065-1	Team Leader	N						
						0234	J. Martinez 7/31/2000	1133-3 1126-3	Front Anchor Plate Rt. Side	N	0289	B. Andritsch 7/4/2016	3811-3 1133-3	Fender Lower Secure LH	N	
						0262	No Applicant	3850-2	Leave of Absence Operator		0290	No Eligible Applicant	3850-2	Leave of Absence Operator		
						0263	No Applicant	5052-2	Replacement Operator		0291	P. Castillo 10/6/2020	17CB-2 5052-2	Replacement Operator	N	
						0265	No Applicant	5065-2	NE04		0292	N. Kortas 6/30/2008	1774-3 5065-2	NE04	N	
						0264	B. Zima 9/8/1997	5010-3 5011-2	Team Leader	N	0293	D. Landers 11/23/2015	Transfer 5010-3	Replacement Operator		
						0259	No Eligible Applicant	1730-1	Replacement Operator		0294	No Applicant	1730-1	Replacement Operator		
						0116	D. Brown 9/29/2014	1740-1 5053-1	Replacement Operator	N	0295	No Eligible Applicant	1740-1	Replacement Operator		
						0085	No Applicant	1710-1	Replacement Operator	No	0296	No Applicant	1710-1	Replacement Operator		
						?					0297	No Eligible Applicant	1743-1	Replacement Operator		
						0269	No Applicant	1710-2	Replacement Operator		0298	No Eligible Applicant	1710-2	Replacement Operator		
						0270	No Applicant	1770-2	Replacement Operator		0299	No Applicant	1770-2	Replacement Operator		
						0271	No Applicant	1792-2	Replacement Operator		0300	No Eligible Applicant	1792-2	Replacement Operator		
						0267	No Applicant	3850-2	Leave of Absence Operator		0301	No Eligible Applicant	3850-2	Leave of Absence Operator		

**2022**

**SKILLED TRADES TRANSFER**

Tuesday, June 14, 2022

Primary Posting #	Primary	Filled By	From To	Reduce From	Secondary Posting #	Filled By	From To
2022-EL-07	Yes	J. Foust	4411-3 1/23/2017	4510-3	2022-EL-07-02	J. Metzger	4411-2 4411-3