

TO: All Shift Leaders / Manpower Coordinators
 FROM: Fred Reyna
 DATE: 8/31/2021
 SUBJECT Transfers

Note: All affected Group Leaders must ensure that transferred employees receive proper safety training. This training must include, but is not limited to, hazard communications / safe job practices, lock out, confined space entry, fork truck driver, man lifts, benzene and formaldehyde as appropriate for the Department they are entering. In addition, medical surveillance is required for employees who are transferring to operations with the following criteria:
 -HAZMAT team members
 -Fork Truck / Crane Operators
 Hearing protection is required. The noise level is above 85 decibels and the operator must receive an audiogram within 6 months of the assignment.
 Training records must be maintained as previously established. If there are any questions, contact the Safety Department.
 Employees transferring to a different department must review the clothing and PPE requirements prior to transferring to the new department. Compliance with the new departmental standards is expected on the first day of transfer.
 Group Leaders of employees obtaining transfers must provide the Employee Relations Department with secondary transfer information consisting of the operation, column #, line address and team #.

****Contingent upon successful completion of Team Leader Selection Process**

#	PRIMARY OPENING	FILLED BY	FROM TO	Operation	Shift Pref
9329	Transferred M. Weaver	T. Pottenger 7/21/1999	1112-1 1145-1	Tag Operator	N
9330	New Operation	R. Rentschler 10/8/2012	1741-1 1741-1	W/H Panel BRKT, W/H Liner BRKT	N
9331	New Operation	M. Tucker 7/4/2016	3850-2 1741-2	W/H Panel BRKT, W/H Liner BRKT	Y-1
9332	New Operation	No Eligible Applicant	1741-3	W/H Panel BRKT, W/H Liner BRKT	
9333	Sick Leave > 365	No Eligible Applicant	1710-2	FOD/Insulator/Spoiler	
9334	Backfill	C. Prilaman 7/4/2016	1721-2 1721-2	RRAB-Sunroof Hose/TCCM Secure	N
9335	Backfill	J. Walker 11/2/2015	2511-3 1780-2	Front Door Harness RH	Y-1
9336	Backfill	A. Cuautle-Craig 3/22/2021	2710-3 1772-2	Spoiler Install	N
9337	Backfill	J. Wyss 5/17/2021	1772-1 1772-2	Rail Cover	N
9338	Backfill	No Eligible Applicant	1773-2	RS Elpo Plugs	
9340		No Applicant	1794-3	Airbag Secure	
9341		S. Serafini 8/21/2006	1713-1 2530-1	Team Leader	N
9342	Transfer W. Hewlett	No Eligible Applicant	2522-1	U Bolt Sub Assemble	
9343	Discharged	R. Ewing 8/9/1999	5010-2 5011-2	BNRC	N
9344	Retirement Sprow	S. Werst 3/27/2000	5015-2 5015-2	BNSA	N

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The following Secondary/tertiary and One time transfers were completed on August 31, 2021:
** Contingent upon successful completion of Team Leader Selection Process

#	Primary	Filed By	From To	1st Operation	Shift Pref	#	Second Opening	From To	1st Operation	Shift Pref	#	Third Opening	From To	1st Operation	Shift Pref
9294	Opening	M. Jones 5/17/1999	1125-3 1125-3	FT DR Impact Bar LH	N	9345	M. Williams 4/21/1987	1121-1 1125-3	FT DR Window Frame LH	N					
9296	Transfer	G. Roehrig 11/6/2012	1771-1 1741-1	Underseal Tray Install	N	9346	T. Rowley 1/11/2001	1772-1 1771-1	Team Leader	N					
9254	SIL > 365	Amos S. Morgan 11/23/2019	3817-2 1752-2	Rear Seat Assisist/Center Seatbelt	N	9347	K. Dye 10/14/2019	5041-2 3817-2	Leave of Absence Operator	Y-3					
9297	New Job	A. Borgess 5/8/2013	2535-1 2333-1	FTZM Install	N	9348	No Applicant	2535-1	Replacement Operator						
9260	New Job	A. Burns 10/9/2006	2562-1 2561-1	ATS Sub Assembly	N	9349	No Applicant	2563-1	O2 Sensor Install and Secure						
9265	New Job	J. Miller 12/21/2020	2533-3 2510-3	Exhaust Hanger/Def Tank	N	9350	P. Esparza 11/26/2012	2534-1 2535-1	Fuel Tank Connections	N					
9258	New Job	W. Burris 10/6/2020	25CB-2 2542-2	L3B Torque Conv/LM2 Generator	N	9351	No Applicant	25CB-2	Ergo Route						
9261	New Job	S. Whitfield 10/24/2015	2551-2 2561-2	ATS Sub Assembly	N	9352	No Applicant	2551-2	Motor Mount Pass. Side						
9269	Disqualified (Restrictions)	B. Born 2/10/2014	2512-2 5035-2	NMWR4	N	9353	No Applicant	2512-2	RH Leaf Spring Install (Pass. Side)						
9262	New Job	B. Hacker 9/25/2006	2562-3 2351-3	ATS Sub Assembly	N	9354	K. Oren 10/24/2016	2551-3 2552-3	Diesel Pitch #2	N					
9300	New Job	A. Miller 7/4/2016	2510-3 2510-2	Exhaust Hanger/Def Tank	N	9355	No Applicant	2510-3	Rear Shock Install						
9299	New Job	Z. Hensley 4/29/2013	2534-3 2533-3	FTZM Install	N	9356	No Applicant	2534-3	Fuel Line Connect						
9302	No Applicant	No Applicant	5020-2	Replacement Operator		9357	No Applicant	5020-2	Replacement Operator						
9272		J. Jackson 10/15/2007	5040-3 1530-3	Prep Mid Level LH	N	9363	J. Wilson 11/29/2015	27AC-3 5040-3	SLO2	N					
9310		M. Eley 12/17/1999	7142-3 2740-1	Team Leader	N	9364	B. Taylor 3/17/2008	2710-3 71VC-3	LH Trim VS	N					
9315		D. Rollison 12/21/1985	7121-3 3641-2	Replacement Operator/Final Repair	Y-3	9365	R. Osborne 11/4/1999	27AC-3 71DC-3	End of Line Driver	N					
9291	Open Job?	S. Nguyen 3/18/2013	2510-3 2534-2	Team Leader	Y-3	9369	No Applicant	2551-2	Replacement Operator						
9291	OTP					9369									Replacement Operator

2021 SKILLED TRADES TRANSFER

August 31, 2021

Primary Posting #	Primary	Filled By	From To	Reduce From	Secondary Posting #	Filled By	From To	Status
2021-EL-07	Y	R. Schumm 7/24/2017	4421-2 4510-2		2021-EL-07-02	No Applicant	4421-2	
2021-EL-08	Y	No Applicant	4411-3					
2021-EL-09	Y	L. Morgan 1/23/2021	4411-3 4630-3					